

# Fees and charges 2022/23

For more information about your library service, please visit: [merton.gov.uk/libraries](https://merton.gov.uk/libraries)

## Loan charges

Talking books (spoken word) <b>1</b>	£1.50
Language short courses (3-week loan)	£1.50
Language courses (12-week loan)	£10
DVDs	50p–£2.50
DVD box sets (3-week loan)	£5

## Reservation charges

Children and young people aged 17 years and under	Free. A maximum two reservations can be placed at one time
Standard reservation available to all Merton library users	60p with email, text or telephone notification

## Overdue charges **2**

Adult books	27p per day
3-week loan DVDs	27p per day
Talking books (spoken word)	27p per day
Books and tapes for children and young people aged 17 and under <b>3</b>	No fines apply
DVDs	Full rental charge (50p–£2.50)

## Merton School Premium Card

All borrowing	No fines apply
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## Lost items

Lost ticket replacement	£3
Lost stock	Replacement cost (plus 10% admin charge)

## Stationery

Pencil	10p
Biro (blue/black)	15p
A4 brown envelopes	40p
A4 plain paper	5p (20p for five sheets)
A4 plastic sleeve with or without a punched pocket	20p
Food waste bags	£2.75

## Public computers and Wi-Fi

Free public access to computers including internet and Wi-Fi

## Photocopying

A4 black and white	15p per sheet
A3 black and white	30p per sheet
A4 colour	50p per sheet
A3 colour	£1 per sheet

## Printing

A4 black and white	15p per sheet
A3 black and white	30p per sheet
A4 colour	50p per sheet
A3 colour	£1 per sheet

## Heritage and local studies

Enquiries under 15 minutes	Free
Research	£20 per half hour
Photographic laser copies	
A4 black and white	75p
A3 black and white	£1
A4 colour	£1
A3 colour	£1.50
Commercial photo orders/larger size prints available on request. For information, email <a href="mailto:local.studies@merton.gov.uk">local.studies@merton.gov.uk</a> or telephone <b>020 8545 3239</b>	
Photo scanning <sup>4</sup>	£6–£15
Merton Memories website 4x6 print	£11.50 plus £3.50 postage and packing*
Merton Memories website 10x8 print	£14.50 plus £3.50 postage and packing*
* Add a £1 postage and packing charge for each extra print per order	

## Leaflets and posters

On internal boards	
A3 posters	£10 per week
A4 or A5 poster	£7 per week
Postcard sized adverts for noticeboard	£3 per week
On LCD screens	£10 per week

## Promotional space for hire <sup>6</sup>

Each library has a variety of promotional spaces for hire	From £10 per hour or £50 per day
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## Library space and hall hire <sup>6</sup>

For more information visit: [merton.gov.uk/hallhire](http://merton.gov.uk/hallhire)

Hire space at one of our seven libraries	£23 per hour (£33 out of hours, minimum 2-hour booking). Sunday £43 per hour
Raynes Park library – hall	£30 per hour (£40 out of hours, minimum 2-hour booking). Sunday £50 per hour
Colliers Wood library – meeting rooms 1, 2 and 3	Prices start from £15 per hour (combined room booking discounts available)
Projector	£15 per session
Microphone/public address system	£15 per session

## Merton Arts Spaces <sup>6</sup>

Arts, performance, exhibition and meeting spaces available for hire at Wimbledon and Mitcham libraries. For further information visit:

[merton.gov.uk/artsspace](http://merton.gov.uk/artsspace)

Main space including two exhibition rooms/ changing rooms at Wimbledon library	£80 per hour, £90 per hour on Sundays (only available out of library opening hours)
Exhibition rooms 1 and 2 at Wimbledon library	£23 per hour (£33 out of hours, minimum 2-hour booking). Sunday £43 per hour (combined room booking discounts available)
Main space at Mitcham library	From £23 per hour

- Free for children and young people aged 17 and under; people aged over 60; adults who are visually impaired and people who are registered disabled. Fines apply.
- We do not post overdue reminders, please register your email address to receive notifications.
- Adult fine charges will be applied if borrowed by an adult.
- Sent as email attachment (depending on amount and size).
- 20% concession for voluntary groups, residents' associations and statutory bodies, 5% discount for block bookings of five or more, 10% discount for block bookings of ten or more.